

GWARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH SERVICES

DATE: JUNE 3, 2009

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SOKOL
SHEEHAN
THOMAS
CHAMPAGNE
O'CONNOR
STRAINER
PITKIN

OTHERS PRESENT:

REPRESENTING WESTMOUNT HEALTH FACILITY:
BARBARA TAGGART, ADMINISTRATOR
BETSY HENKEL, COMPTROLLER
MICHAEL J. MCCARTHY, MCCARTHY & CONLON, LLP
REPRESENTING COUNTRYSIDE ADULT HOME:
BRENDA HAYES, DIRECTOR
REPRESENTING THE DEPARTMENT OF PUBLIC HEALTH:
PAT AUER, DIRECTOR
SHARON SCHALDONE, ASSISTANT DIRECTOR
GINELLE JONES, ASSISTANT DIRECTOR OF PUBLIC HEALTH
TAMMIE DELORENZO, CLINICAL & FISCAL INFORMATICS
COORDINATOR
TAWN DRISCOLL, FISCAL MANAGER
FREDERICK MONROE, CHAIRMAN
AMY BARTLETT, FIRST ASSISTANT COUNTY ATTORNEY
TRISH NENNINGER, SECOND ASSISTANT COUNTY ATTORNEY
HAL PAYNE, COMMISSIONER OF ADMINISTRATIVE AND FISCAL
SERVICES
JOAN SADY, CLERK OF THE BOARD
KEVIN GERAGHTY, BUDGET OFFICER
SUPERVISORS KENNY
GIRARD
GOODSPEED
TAYLOR
SIMMES
TODD LUNT, DIRECTOR OF HUMAN RESOURCES
THOM RANDALL, *THE ADIRONDACK JOURNAL*
ALYSON MARTIN, *THE POST STAR*
CHARLENE DiRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

Mr. Sokol called the meeting of the Health Services Committee to order at 9:02 a.m.

Motion was made by Mr. O'Connor, seconded by Mr. Strainer and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Barbara Taggart, Administrator of Westmount Health Facility, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Ms. Taggart introduced Michael J. McCarthy, of McCarthy & Conlon, LLP, and said that the first item on the agenda was for Mr. McCarthy to present the financial report for Westmount Health

Facility. Mr. McCarthy distributed copies of the Financial Report dated December 31, 2008, as well as a management letter to the Committee members; a copy of same is on file with the minutes. Mr. McCarthy said that the financial situation for Westmount Health Facility at the end of 2008 had been positive. Referring to the balance sheet on page 2 of the Financial Report, Mr. McCarthy noted that the cash assets had increased by approximately \$2 million from December 31, 2007 to December 31, 2008. He said that the increase was primarily due to IGT (Intergovernmental Transfer) funds. He added that listed under Long-Term Liabilities was the Post-Employment Health Benefits of approximately \$1.2 million, which represented an estimate of the funds necessary to pay the health insurance benefits of retirees. He advised that the County was on a pay-as-you-go basis where they paid the premiums as they came due. He stated that the Unrestricted Fund Balance had increased from \$794,158 on December 31, 2007 to \$953,888 on December 31, 2008.

Mr. McCarthy apprised the Committee that page 3 of the Financial Report consisted of a Statement of Revenues and Expenses and Fund Equity. He said that the total operating revenue was approximately \$6.5 million for 2008, as compared to approximately \$4.7 million for 2007. He added that this was primarily due to retroactive funds that were received in 2008. He advised that the IGT funds had been \$1,688,974 in 2008, as compared to \$0 in 2007, due to the status being undetermined in 2007. He said that the IGT funds were scheduled to continue through the first part of 2010.

Discussion ensued.

Mr. McCarthy referred to the McCarthy & Conlon, LLP Management Letter and noted that it was a separate letter which was addressed to the Board and contained comments and suggestions. He said that most of the items which had been commented on had either been addressed or were in the process of being addressed by the staff at Westmount Health Facility. He stated that based on the 2008 costs and statistics, they had determined that Westmount Health Facility had not been charging Countryside Adult Home a sufficient amount for laundry service to cover the amount that was expended to complete the service. He added that the laundry services employees had not been weighing the laundry, which was a requirement of Medicaid and Medicare. He said that the issue was in the process of being corrected and the laundry was being weighed both wet and dry.

Mr. McCarthy stated that they had looked at the amount that Westmount Health Facility was charging for visitor meals and had determined that the amount charged was not sufficient to cover the cost of preparing the meals. He had suggested that the fee for visitor meals be increased from \$5 per person to \$7 per person. He apprised the Committee that they had also investigated the procedure for the withdrawal of resident's funds, which had only required one employee signature and he suggested that the policy be changed so that two employee signatures be required for all resident withdrawals.

Mr. McCarthy said that receiving Medicaid approval for residents had become an issue statewide. He added that it was often six to eight months before approval was received and approval was often retroactive to the date of admission. He advised that a number of nursing homes were requiring assignment of income to the facility at the time of admission to minimize the exposure of not receiving full reimbursement. He recommended that Westmount Health Facility update their admission agreement to require assignment of income at the time of

admission.

Motion was made by Mr. Champagne, seconded by Mr. O'Connor and carried unanimously to accept the Financial Report from McCarthy & Conlon, LLP, dated December 31, 2008.

Mr. McCarthy exited the meeting at 9:15 a.m.

Ms. Taggart requested a contract with M.M. Hayes Company, Inc. for annual Kronos Payroll Software maintenance, commencing July 1, 2009 and terminating June 30, 2010 for a lump sum amount of \$1,979. She added that there had been an increase of approximately \$30 to \$40 as compared to last year.

Motion was made by Mr. Pitkin, seconded by Mr. Sheehan and carried unanimously to authorize a contract with M.M. Hayes Company, Inc., as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 19, 2009 Board meeting.*

Ms. Taggart requested a contract with Dr. Daniel Kana, DDS to provide dental services at Westmount Health Facility, commencing July 1, 2009 and terminating upon 30 days written notice, for a total amount not to exceed \$20,500 to be paid in monthly payments of \$1,708.33.

Motion was made by Mr. Sheehan, seconded by Mr. Pitkin and carried unanimously to authorize a contract with Dr. Daniel Kana, DDS, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 19, 2009 Board meeting.*

Ms. Taggart requested a contract with B-Lann Equipment Co., Inc. to inspect the 3 Gallon Pyro Chem System in the Dietary Kitchen of Westmount Health Facility twice a year, commencing upon execution of the agreement and terminating upon 30 days written notice, to be paid at a rate of \$75.90 per hour.

Motion was made by Mr. Champagne, seconded by Mr. Pitkin and carried unanimously to authorize a contract with B-Lann Equipment Co., Inc., as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 19, 2009 Board meeting. (Note: Subsequent to the meeting it was determined that B-Lann Equipment is under State Contract; therefore no resolution or agreement will be necessary.)*

Ms. Taggart requested a contract with Ruffo, Tabora, Mainello & McKay, PC to revise the admission agreement to accept assignment of income at the time of admission, commencing June 1, 2009 and terminating upon completion of the revision, at an hourly rate of \$175 for a total amount not to exceed \$1,575. She added that this was based on the recommendation made by McCarthy & Conlon, LLP to accept pensions and resident's Social Security checks at the time of admission pending the acceptance of their Medicaid applications. Mr. Champagne questioned if this was something that could be completed by the County Attorney's Office and Ms. Taggart responded that Ruffo, Tabora, Mainello & McKay, PC had worked on the Westmount Health Facility admission agreement in the past and had completed other policy changes, as well. Trish Nenninger, Second Assistant County Attorney, advised that David Ruffo,

who practiced nursing home representation, had completed the original admission agreement and typically the County Attorney's Office completed any necessary updates. She added that the County Attorney's Office researched the legality of the changes and Ruffo, Tabora, Mainello & McKay, PC provided the language for the agreement. Mr. Sokol inquired as to the cost and Ms. Taggart responded that it was \$175 per hour.

Motion was made by Mr. Champagne, seconded by Mr. Thomas and carried unanimously to authorize a contract with Ruffo, Tabora, Mainello & McKay, PC, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 19, 2009 Board meeting.*

Ms. Taggart requested to rescind Resolution No. 201 of 2009, which had authorized an agreement with Sanders Fire Safety for semi-annual inspection of the kitchen hood fire suppression system at Westmount Health Facility. She advised that Sanders was the company that had previously inspected the 3 Gallon Pyro Chem System in the Dietary Kitchen twice a year and had discontinued their contract with Westmount Health Facility and Countryside Adult Home. She noted that the previously approved contract with B-Lann Equipment Company, Inc. would replace this contract.

Motion was made by Mr. Pitkin, seconded by Mr. Sheehan and carried unanimously to rescind Resolution No. 201 of 2009, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 19, 2009 Board meeting.*

Ms. Taggart requested various transfers of funds totaling \$68,107, to cover the costs of a cell phone, a camera printer, a chair pad and bed alarms and to transfer funds from regular salaries to part-time salaries at the request of the County Treasurer's Office. She advised that the part-time salaries were to cover per-diem positions, which had not been budgeted, as well as some positions which were not in the budget. Betsy Henkel, Comptroller for Westmount Health Facility, stated that the funds had been budgeted under full-time positions and should have been under per-diem or part-time positions; therefore, she added, the Treasurer's Office had requested that the funds be transferred. Mr. Geraghty apprised the Committee that there had been a meeting with the Auditors, who had advised that the budget transfers that were approved during Committee meetings were causing issues at the end of the year. He asked why the positions had not been budgeted correctly and Ms. Henkel responded that she was unsure as the budget for salaries was completed by the Treasurer's Office. Mr. Geraghty stated that each month when a Department requested transfers of funds, the Committee would need to be informed of the impact on the budget.

Motion was made by Mr. O'Connor, seconded by Mr. Pitkin and carried unanimously to approve the transfer of funds, as outlined above and to forward same to the Finance Committee. *A Copy of the resolution request form is on file with the minutes.*

Ms. Taggart requested to ratify and extend the actions of the Administrator of Westmount Health Facility in executing a consulting agreement with the New York Association of Homes & Services for the Aging (NYAHSA), extending up to 16 additional hours, at a rate of \$185 per hour, due to the New York State Department of Health Immediate Jeopardy determination on May 14, 2009. She advised that Westmount Health Facility had received a citation for

elopement at the end of April. She said that a staff member had spotted a resident standing on the sidewalk outside the building by the front entrance of the building. She added that the resident had been unharmed and was not in any immediate danger and had been escorted properly back to the Facility. She said that the State was working with Westmount Health Facility to review and revise the alarm system and additional support concerning the issue would be provided by NYAHSa. Mr. Champagne asked what role NYAHSa would play and Ms. Taggart responded that they would act as consultants. Mr. Strainer asked if there was a current contract with NYAHSa and if it was in the budget. Ms. Taggart responded that there was a current agreement; however, she added, this was a separate contract for 40 hours of consulting services concerning the citation for elopement. Hal Payne, Commissioner of Administrative & Fiscal Services, advised that the consultation was required as part of the plan of correction, which had to be completed by an outside agency.

Motion was made by Mr. Sheehan, seconded by Mr. Champagne and carried unanimously to ratify and extend the actions of the Administrator of Westmount Health Facility in executing the consulting agreement with NYAHSa, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 19, 2009 Board meeting.*

Ms. Taggart requested to amend Resolution No. 137 of 2003 increasing the cost of visitor meals consumed in excess of one meal per week from \$4 per meal to \$7 per meal and increasing the fee for special function meals from \$8 per meal to \$12 per meal. She noted that this was at the recommendation of McCarthy & Conlon, LLP.

Motion was made by Mr. Pitkin, seconded by Mr. Strainer and carried unanimously amending Resolution No. 137 of 2003, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 19, 2009 Board meeting.*

Ms. Taggart requested to close Capital Project No. H280.9550 280, Electronic Medical Records Documentation, as the project was completed. She noted that they had expended approximately \$10,000 for the records documentation project.

Motion was made by Mr. Pitkin, seconded by Mr. Thomas and carried unanimously to close Capital Project No. H280.9550 280, Electronic Medical Records Documentation, as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Ms. Taggart stated that reports on staffing levels and overtime usage had been included in the agenda packet for the Committee members review.

Ms. Taggart said that Westmount Health Facility had held a Memorial Day Service on Saturday, May 23, 2009 and she had submitted a picture to *The Post Star* for publication. She added that Senator Little and many County Supervisors had attended.

Amy Bartlett, First Assistant County Attorney, and Chairman Monroe entered the meeting at 9:30 a.m.

Ms. Taggart requested to amend the 2009 County Budget to increase estimated revenues and appropriations in various account codes in an amount totaling \$263,155, to reflect the cost of wages for per-diem Nursing Supervisors, Registered Nurses, Licensed Practical Nurses and Certified Nursing Assistants. Ms. Henkel stated that this was to cover the cost of wages for unbudgeted per-diem employees. She stated that the Treasurer's Office had advised that if the 2009 County Budget was not amended there would be a deficit at the end of the year and Mr. McCarthy had advised that they appropriate funds from the Unrestricted Fund Balance. Mr. Payne stated that there was no budget line for per-diem employees and added that this continued to be an issue every year.

Mr. Strainer stated that they had budgeted for 78 employees and they currently had 70 employees. He asked if the per-diems were being used to cover those eight positions and Ms. Taggart responded affirmatively. Mr. Geraghty stated that they had corrected the per-diem salaries in the Health Services budget and said that he was unsure why it had not been corrected for Westmount Health Facility.

Discussion ensued.

Motion was made by Mr. Champagne, seconded by Mr. Pitkin and carried unanimously to table the discussion of amending the 2009 County Budget until the next Committee meeting.

Privilege of the floor was extended to Brenda Hayes, Director of Countryside Adult Home, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Ms. Hayes stated that in preparation for the 2010 budget she had reviewed her Departmental budget line by line and a copy of her 2010 budget request was included in the agenda packet for the Committee's review.

Ms. Hayes requested to downsize the certification of Countryside Adult Home from a 60 bed facility to a 48 bed facility, thereby reducing the staffing requirements. She said that the current census was 43 residents and there had not been more than 47 residents in the last year and a half. She added that if the Facility was certified for under 50 residents, she was not required to maintain the current staffing levels. She stated that downsizing the Facility would make a difference in the staffing levels and patterns, the room usage and the expenses. Mr. Champagne stated that he was in favor of downsizing the certification of Countryside Adult Home to a 48 bed facility.

Mr. Kenny entered the meeting at 9:42 a.m.

Ms. Hayes apprised the Committee that the Respite Care Program was in place and 4 beds had been designated as Respite Care. She advised that she would be requesting to rescind the resolution which had authorized the Adult Day Care Program as they would not be maintaining the staffing levels that would be required to operate the program. She stated that there would be six unused rooms that could at some point be used as office space; however, she added, in the meantime, she would like to use one room as a craft room, one as a livingroom and one room as a game room.

Following a brief discussion, motion was made by Mr. Champagne, seconded by Mr. Thomas and carried unanimously to downsize the certification of Countryside Adult Home from a 60 bed facility to a 48 bed facility, thereby reducing the staffing requirements. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 19, 2009 Board meeting.*

Ms. Hayes requested to abolish one Recreation Aide position and one Laundry Worker position at Countryside Adult Home. She said that the full-time Laundry Worker would be retiring as of June 30, 2009 and the position was no longer necessary because the Facility's laundry was serviced at Westmount Health Facility. She stated that the Recreation Aide was also a full-time position and added that regulations required that the Facility employ a Recreation Aide for 15 hours per week for a facility of 50 or more residents and Countryside Adult Home currently employed two full-time Recreation Aides. Mr. Geraghty stated that he had heard concerns from constituents about the elimination of activities at the Facility and he felt that it was important to keep the elderly active. Ms. Hayes stated that the residents of the Facility were between the ages of 40 and 97 and the majority were in their 50's. She distributed a list of the regular monthly activities to the Committee members; a copy of which is on file with the minutes. Mr. Pitkin asked what effect the elimination of the position would have on the activities and Ms. Hayes replied that there would be no effect. Ms. Hayes explained that the Board had requested that she eliminate four positions and she advised that the remaining two positions would be determined based on the needs of the 48 bed facility. She said she would determine which positions following consultation with the New York State Department of Health.

Mr. Champagne questioned the process of informing the employees that their positions had been abolished. Mr. Payne explained that Rich Kelly, Personnel Officer, would work with the Department Heads to ensure that the employee with the least amount of seniority in the eliminated position was terminated. Todd Lunt, Human Resources Director, advised that subsequent to the Committee making a decision on the elimination of a position, the first action of the Department Heads had been to discuss the matter with the employees to inform them of the decision. He added that once the abolishment of the position had been approved by the full Board, there would be correspondence and discussions with the employees to inform them of their rights and entitlements and that their last day would be June 30, 2009. Mr. Sheehan asked how the elimination of the positions would effect negotiations with the Union and Mr. Payne responded that the County was abolishing positions, not laying off employees and therefore; he added, the Union had no rights toward representation of the employees. Ms. Hayes noted that both of the positions were non-competitive and she added that she only had four positions which were Union. Chairman Monroe said that there had been a request from the Union for impact negotiations on the Departments and on other employees as a result of the eliminated positions. Mr. O'Connor stated that employee layoffs were inevitable; however, he added, he had a difficult time eliminating the positions of employees that had no one to advocate for them, and yet when it came to the closing of the Fish Hatchery there were many anglers lobbying to keep it open. He said that until the County had proven that they had done everything possible to reduce the deficit, he would have a difficult time voting to eliminate positions of loyal employees. Ms. Hayes agreed that it was difficult to eliminate positions; however, she added, these positions had been created based on a 60 bed facility.

Mrs. Simmes entered the meeting at 9:58 a.m.

Following a brief discussion, motion was made by Mr. Champagne, seconded by Mr. Thomas and carried unanimously to abolish one Recreation Aide position and one Laundry Worker position at Countryside Adult Home and to forward same to the Personnel Committee.

Ms. Hayes requested to rescind Resolution No. 519 of 2007, which had authorized the submission of an application to provide Adult Day Care Services at Countryside Adult Home.

Motion was made by Mr. Champagne, seconded by Mr. Pitkin and carried unanimously to rescind Resolution No. 519 of 2007, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 19, 2009 Board meeting.*

Ms. Hayes requested to reclassify one Laborer position, base salary of \$25,517 (Grade 2) to a Building Maintenance Worker position, base salary of \$29,597 (Grade 6) effective July 15, 2009. She said that she was basing the request on the duties which were performed by the employee and discussions that she had with the Personnel Officer. She advised that the employee drove residents to their appointments, did the laundry, maintained the grounds, operated machinery and participated in the inspections. In answer to the question of how long the employee had worked at the Facility, Ms. Hayes replied six years. She said that reclassifying the position would equate to a difference in the budget of \$4,080.

Following a brief discussion, motion was made by Mr. Pitkin, seconded by Mr. Champagne and carried unanimously to table the discussion of reclassifying the position of Laborer to a Building Maintenance Worker position until the next meeting.

Ms. Hayes stated that she had included a list of cost saving ideas for the Facility in the agenda packet. She advised that she had investigated the possibility of switching the phone plan to the Time Warner All-In-One plan in order to save the cost of long distance calls; however, she added, she had spoken with the Information Technology Department and had been informed that each phone would require a separate line which would incur a separate charge.

Ms. Hayes said that there were three chimneys at the Facility which were in disrepair and were in need of replacement. She asked the Committee if they preferred that she pay for the cost of replacing the chimneys this year or if they wanted her to budget for the repairs in the 2010 budget. She advised that she had obtained estimates and the lowest had been for \$9,200 from Monahan & Loughlin, Inc. Mr. Sheehan asked if there were funds available in the 2009 budget and Ms. Hayes replied affirmatively. It was the consensus of the Committee to approve the replacement of the three chimneys using funds from the 2009 budget.

Ms. Hayes stated that the last two pages of the agenda packet represented the Facilities projected salaries for 2010 and the anticipated 2010 budget request.

Joan Sady, Clerk of the Board, noted that they would need a resolution to rescind the contract between Sanders Fire and Safety and Countryside Adult Home.

Motion was made by Mr. Champagne, seconded by Mr. Thomas and carried unanimously to rescind Resolution No. 115 of 2009 and No. 200 of 2009, which had authorized an agreement with Sanders Fire Safety for semi-annual inspection of the kitchen hood fire suppression

system at Countryside Adult Home.

Mr. Sokol stated that the Committee would need to enter into an executive session to review the legal options related to the violations at Westmount Health Facility and to review the employment history of a particular person.

Motion was made by Mr. Sheehan, seconded by Mr. Strainer and carried unanimously that executive session be declared pursuant to Section 108 (3) and 105 (f) of the Public Officers Law.

Executive session was declared from 10:10 a.m. to 10:37 a.m.

The Committee reconvened.

Pursuant to the executive session, Mr. Sokol stated that no action was necessary.

Privilege of the floor was extended to Pat Auer, Director of Public Health, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Ms. Auer stated that they had not received the amount of the grant award for the Emergency Response and Preparedness Grant. She noted that a list of the monthly Emergency Response and Preparedness activities had been included in the agenda packet.

Ms. Auer said that the Fluoride Information Presentation was continually being postponed due to more pressing issues and added that she would like to remove it from the list of pending items. She further added that she would notify the Committee when arrangements could be made for the presentation.

Ms. Auer noted that last month they had discussed the Travel Clinic Services for citizens who were planning foreign travel and required the necessary vaccinations. She said that she had emailed a plan for the Travel Clinic Services to the Supervisors. She explained that there would be no cost to the County and the service could generate additional revenue.

Ms. Auer requested authorization to accept credit cards for payment for immunizations and/or medical consultations in the Division of Public Health. She said that she had met with Rob Lynch, Deputy Treasurer, and Rick Murphy, Deputy Commissioner of Fiscal Services, who had researched the possibility and discovered that the credit card company would not charge the County for the service, instead they would charge a fee to the credit card holder. She advised that the credit card company would provide training on the procedure and they would need to work out a procedure between the Public Health Department and the Treasurer's Office for processing the payments. Mrs. Simmes noted that Westchester County took credit cards as a form of payment in the tax collecting offices.

Motion was made by Mr. Pitkin, seconded by Mr. Strainer and carried unanimously to authorize the acceptance of credit cards for payment for immunizations and/or medical consultations in the Division of Public Health, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 19, 2009 Board meeting.*

Ms. Auer stated that Trish Nenninger, Second Assistant County Attorney, continued to research the ongoing concern with the Preschool Special Needs Program payments and would report to the Committee at the next meeting.

Ms. Auer requested to amend the 2009 County Budget to increase estimated revenues and appropriations in the amount of \$4,000 to reflect the receipt of the Hudson Headwaters Health Network Ryan White Grant.

Motion was made by Mr. Champagne, seconded by Mr. Sheehan and carried unanimously to amend the 2009 County Budget, as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Ms. Auer requested to amend the current contract with Adam Willis, Physical Therapist, to reflect that he was now doing business as Adirondack Manual Physical Therapy PLLC, commencing June 22, 2009 and terminating with 30 days written notice by either party, to be paid at the established per visit rate, bi-monthly upon receipt of completed documentation for each patient visit.

Motion was made by Mr. Pitkin, seconded by Mr. Strainer and carried unanimously to amend the current contract with Adam Willis, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 19, 2009 Board meeting.*

Ms. Auer requested a contract with Rachel Wolfield LCSW to provide social work services, commencing June 22, 2009 and terminating with 30 days written notice by either party, to be paid at the established per visit rate, bi-monthly upon receipt of completed documentation for each patient visit.

Motion was made by Mr. Thomas, seconded by Mr. Sheehan and carried unanimously to authorize a contract with Rachel Wolfield LCSW, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 19, 2009 Board meeting.*

Ms. Auer requested to amend Resolution No. 627 of 2007, which authorized the development of a contract with Senior Whole Health that was to commence on October 22, 2007 and ratify the actions of the Chairman of the Warren County Board of Supervisors in exempting an agreement with Senior Whole Health for a term commencing January 1, 2010 and terminating with 30 days written notice by either party to be paid monthly at the established per visit rates. Mr. Champagne questioned what Senior Whole Health was and Ms. Auer responded that it was a hybrid Medicare/Medicaid product that would become more popular. She said that it was necessary for them to contract with a CHHA (Certified Home Health Agency) and Warren County had the only CHHA in the County.

Motion was made by Mr. Champagne, seconded by Mr. Pitkin and carried unanimously to amend Resolution No. 627 of 2007 and to ratify the actions of the Chairman of the Board in executing the agreement, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 19, 2009 Board meeting.*

Ms. Auer requested to amend Resolution No. 121 of 2009, which authorized an agreement with various agencies for paraprofessional care services, to correct the personal care aide rate for North Country Home Services which was incorrectly stated as \$21.13 per hour to \$21.24 per hour.

Motion was made by Mr. O'Connor, seconded by Mr. Strainer and carried unanimously to amend Resolution No. 121 of 2009, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 19, 2009 Board meeting.*

Ms. Auer apprised the Committee that Warren County would be receiving Federal Stimulus Funds in the form of contracts from the New York State Department of Health for the Early Intervention Program and the Disease Control Program for Immunizations. She said that the amounts were unknown although the amount earmarked for the Early Intervention Programs in small counties was \$15,000 to \$40,000 depending upon the size of the program.

Ms. Auer stated that a Report on Revenues and Expenditures as of June 1, 2009 had been included in the agenda packet and added that at this time they were still operating on both systems. Tawn Driscoll, Fiscal Manager of the Department of Public Health, stated that the revenues shown represented the first quarter and they were currently billing for April and May. She said that most of the therapists had been trained on the new system. She advised that they had received a check for \$18,325.17, which was additional funding from the Federal share for counties and schools to help support programs from Medicaid. She said that they had received notification that the Medicaid reimbursement rate would increase from 50% to 60% effective June 1, 2009. She stated that they had also received notification from the Board of Cooperative Educational Services (BOCES) that the reconciliation for the 2007/2008 school year had been completed and Warren County would receive a refund of approximately \$14,000.

Ms. Auer distributed a handout to the Committee members; a copy of which is on file with the minutes. She explained that the handout pertained to the Department's plan for downsizing the staffing needs in response to the Budget Officer's request for information. She advised that the first page of the handout contained a pie chart, which represented the 2008 Actual Expenditures by Program. She added that the second page represented a breakdown of those expenditures, including the amount that was mandated. She apprised the Committee that the third page consisted of a memo, which listed the three positions which were under consideration for abolishment effective July 1, 2009.

Ms. Auer requested to abolish one Word Processor position, base salary of \$29,531; one Account Clerk position, base salary of \$24,908; and one Community Health Nurse position, base salary of \$41,358. She explained that the Community Health Nurse position was vacant and had not been filled due to the hiring freeze. She advised that she had spoken to the employees who were currently working in the other two positions, to inform them of the decision. She added that she had referred the employees to Mr. Kelly and Mr. Lunt to obtain information concerning unemployment and any other benefits they might be entitled to. She voiced her opinion that it had been difficult to inform the employees of the decision, as they would become unemployed through no fault of their own.

Following a brief discussion, motion was made by Mr. Champagne, seconded by Mr. Thomas and carried unanimously to abolish one Word Processor position, base salary of \$29,531; one Account Clerk position, base salary of \$24,908; and one Community Health Nurse position, base salary of \$41,358 and to forward same to the Personnel Committee.

Mr. Sokol stated that the Committee needed to enter into an executive session to review the employment history of a particular person.

Motion was made by Mr. Champagne, seconded by Mr. Sheehan and carried unanimously that executive session be declared pursuant to Section 105 (f) of the Public Officers Law.

Executive session was declared from 11:09 a.m. to 11:16 a.m.

The Committee reconvened.

Pursuant to the executive session, Mr. Sokol stated that no action was necessary.

As there was no further business to come before the Health Services Committee, on motion made by Mr. Champagne and seconded by Mr. Pitkin, Mr. Sokol adjourned the meeting at 11:17 a.m.

Respectfully submitted,
Charlene DiResta, Sr. Legislative Office Specialist